

PRIVACY POLICY – DETAILED VERSION

Below you will find information on:

- Who is responsible for the processing of your personal data?
- How we process your personal data
- Information sharing
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WHO IS RESPONSIBLE FOR THE PROCESSING OF YOUR PERSONAL DATA?

ASEPT International AB, corporate registration no. 556057-9962, ("**ASEPT**", "**we**", "**our**" and "**us**") is responsible for the processing of your personal data (controller) as described in this privacy policy.

If you have any questions about how we process your personal data or if you wish to exercise any of your rights described below, please contact us at the following contact details:

ASEPT International AB
Traktorvägen 17
SE-226 60 Lund, Sweden
+46 (0)46 32 97 00
info@asept.com

HOW WE PROCESS YOUR PERSONAL DATA

I interact with ASEPT

If you are in contact with us, by sending us an e-mail or a message through our contact form on our website, we process your personal data as described below.

To communicate with you		
What processing we perform	What personal data we process	Our legal basis for the processing
<ul style="list-style-type: none"> - Communicate via e-mail or contact form on our website - Answer your questions and give you the best service 	<ul style="list-style-type: none"> - Information you provide to us, e.g. name, which company you represent and contact information - Other information regarding the matter for which you contact us 	<p>Legitimate interest (Article 6.1 (f) GDPR)</p> <p><i>Your personal data will be processed based on our legitimate interest to communicate with you once you have contacted us.</i></p>
<p>Storage period: Communication with us via our contact form on our website or in e-mails will be stored during such time period where the matter for which you have contacted us has been resolved, in order for us to give you the best service.</p>		

I visit the website

To analyse how our website is used in order to make improvements		
What processing we perform	What personal data we process	Our legal basis for the processing
<ul style="list-style-type: none"> - Analyse how you use our website to improve our website and services. To do this we use the analytic service from Google Analytics - The analytic service means that we place a random ID on your device to distinguish your device from other visitors and to acknowledge patterns in how our website is used. We will however not know who you are - The personal data we collect will be used e.g. to optimise functions and to adapt the websites to suit our visitors - More information about how we process your personal data on our website is described in our separate Cookie Policy. 	<ul style="list-style-type: none"> - An encrypted version of your IP address which we at ASEPT cannot connect to you as an individual - Information about your device/browser (which area in the country you use our website from and your screen resolution) - Information about your activities on the website - Other information Google has about you, e.g. information about from which site you found us. 	<p>Consent (6.1 (a) GDPR)</p> <p><i>Your personal data will be processed based on your consent. You can withdraw such consent at any time by contacting us.</i></p> <p><i>You can prevent Google Analytics from using your personal data by downloading and installing this browser add on.</i></p>
<p>Storage period: We will store your personal data for a period of 12 months after your visit on our website.</p> <p>Google will continue to use your personal data for their own purposes, i.e as controller, and Google will inform you separately about such processing.</p>		

INFORMATION SHARING

Your personal data is initially collected and processed by us and we do not rent or sell your personal data to other companies or individuals. This means that your personal data will be handled by our employees, but only by such employees that need such access to conduct their work.

When you communicate with us, we will also share your personal data with our IT-suppliers who will process these on our behalf and following our instructions to ensure good and secure IT-operations. When you visit our website, we share your data with Google who provide the service to analyze the website.

When you communicate with us your personal data will only be processed within the EU/EEA. If you use our website and have consented to us using Google, your personal data may be transferred to the United States. In this situation we and Google rely on Standard Contractual Clauses (article 46.2 c) module 1, and supplementary security measures for the transfer of personal data outside of the EU/EEA. The use of Standard Contractual Clauses is an effort to provide a safe transfer of your personal data. You can find the Standard Contractual Clauses [here](#).



WHAT ARE YOUR RIGHTS WHEN WE PROCESS YOUR PERSONAL DATA?

You have certain rights that you can exercise to affect how we process your personal data. Below you can read a more detailed description about what those rights are. If you want to exercise your rights, you are welcome to contact us.

Right to lodge a complaint (Article 77 of the GDPR)

You have the right to lodge a complaint with a competent supervisory authority. The competent supervisory authority in Sweden is the Swedish Authority for Privacy Protection ([Integritetsskyddsmyndigheten](#)).

***In detail.** Your right to complain exists without prejudice to any other administrative or judicial remedy. You have the right to lodge a complaint with a supervisory authority, in particular, in the EU/EEA member state of your habitual residence, place of work or place where the alleged infringement of applicable data protection laws has allegedly occurred.*

Right to withdraw consent (Article 7.3 GDPR)

You have the right to withdraw your consent at any time by contacting us.

***In detail.** The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.*

Right to object (Article 21 of the GDPR)

You have the right to object to our processing of your personal data at any time.

***In detail.** If you object, we shall no longer process your personal data, unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms, or for the establishment, exercise or defence of legal claims.*

Right of access (Article 15 of the GDPR)

You have the right to obtain confirmation as to whether personal data relating to you is being processed by us or not. If we process your personal data, you also have a right to obtain a copy of the personal data being processed as well as information about our processing of your personal data.

***In detail.** The information we provide includes the following:*

- *the purposes of the processing;*
- *the categories of personal data concerned;*
- *the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;*
- *where possible, the envisaged period for which the personal data will be stored or, if not possible, the criteria used to determine this period;*
- *the existence of the right to request rectification or erasure of personal data or restriction of processing of personal data concerning you or to object to such processing;*
- *the right to lodge a complaint with a supervisory authority;*

You have the right to receive a copy of the personal data processed by us. For any additional copies you request, we may charge a reasonable fee based on our administrative costs. If you have made the request by electronic means, the information will be provided to you in a commonly used electronic format, unless otherwise requested by you.

A request is made by contacting us at our contact details.



Right to rectification (Article 16 of the GDPR)

You have the right to obtain, without undue delay, the rectification of inaccurate personal data concerning you. Taking into account the purposes, you also have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

***In detail.** We will communicate any rectification of personal data to each recipient to whom the personal data have been provided to, unless this proves impossible or involves disproportionate effort. If you want information about these recipients, please contact us.*

Right to erasure (right to be forgotten) (Article 17 GDPR)

You have the right to ask us to erase your personal data without undue delay.

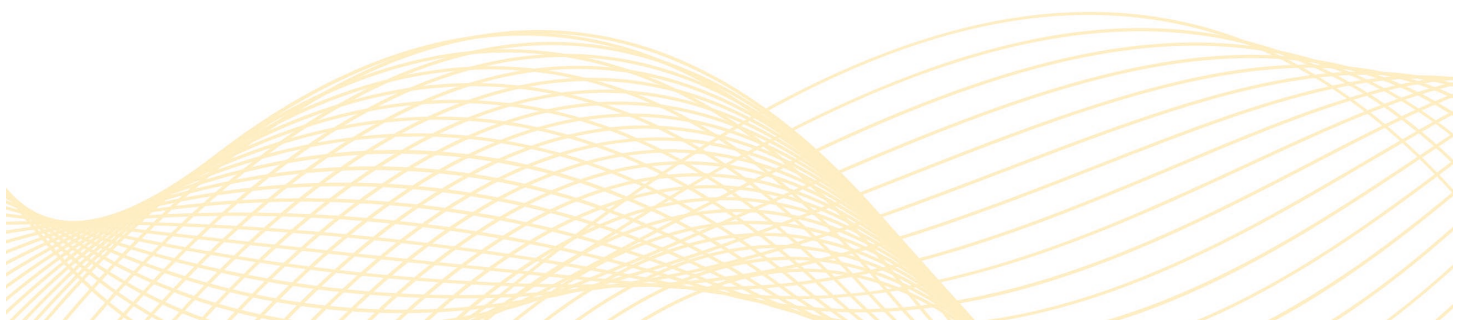
***In detail.** We have the obligation to delete your personal data without undue delay if any of the following grounds applies:*

- *the personal data are no longer necessary for the purposes for which they were collected or otherwise processed;*
- *you withdraw your consent on which the processing is based, and there is no other legal ground for the processing;*
- *you object to the processing pursuant to Article 21(1) of the GDPR and there are no overriding legitimate grounds for the processing, or you object to the processing pursuant to Article 21(2) of the GDPR;*
- *the personal data have been processed unlawfully; or*
- *the personal data must be erased in for compliance with a legal obligation in Union or Member State law that applies to us.*

Please note that our obligation to erase personal data does not apply to the extent processing is necessary for the following reasons:

- *for exercising the right to freedom of expression and information;*
- *for compliance with a legal obligation which requires processing by Union or Member State law which applies to us or for the performance of a task we carry out in the public interest or in the exercise of official authority;*
- *for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) of the GDPR, to the extent that your right to erasure is likely to render impossible or significantly impair the achievement of the objectives of that processing; or*
- *for the establishment, exercise or defence of legal claims.*

We will notify any erasure of personal data carried out in accordance with your rights stated above to each recipient to whom the personal data have been provided to, unless this proves impossible or involves disproportionate effort. If you want information about those recipients, you are more than welcome to [contact us](#).



Right to restriction of processing (Article 18 of the GDPR)

You have the right to obtain from us restriction of the processing of your personal data.

In detail. Your right applies if:

- *you contest the accuracy of the data (but only for a period that allows us to verify this);*
- *the processing is unlawful and you oppose the erasure of the personal data and instead request a restriction of their use;*
- *you need the personal data for the establishment, exercise or defence of legal claims even though we no longer need the personal data for the purposes of the processing; or*
- *you have objected to processing pursuant with Article 21(1) of the GDPR pending the verification whether our legitimate grounds override yours.*

Where the processing has been restricted according to above, such personal data shall, with the exception of storage, only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State. We will notify you before the restriction of processing ends.

We will notify each recipient to whom the personal data has been provided about any restriction of processing according to above, if this do not occur to be impossible or entails a disproportionate effort. If you want more information about these recipients, you are welcome to contact us.

Right to data portability (Article 20 GDPR)

You have the right to receive your personal data (that you have provided to us) from us in a structured, commonly used and machine-readable format and, where technically feasible, have your personal data transferred to another data controller (“data portability”).

In detail: The right applies if:

- *the processing is based on the lawful basis consent or on a contract, and*
- *the processing is carried out by automated means.*

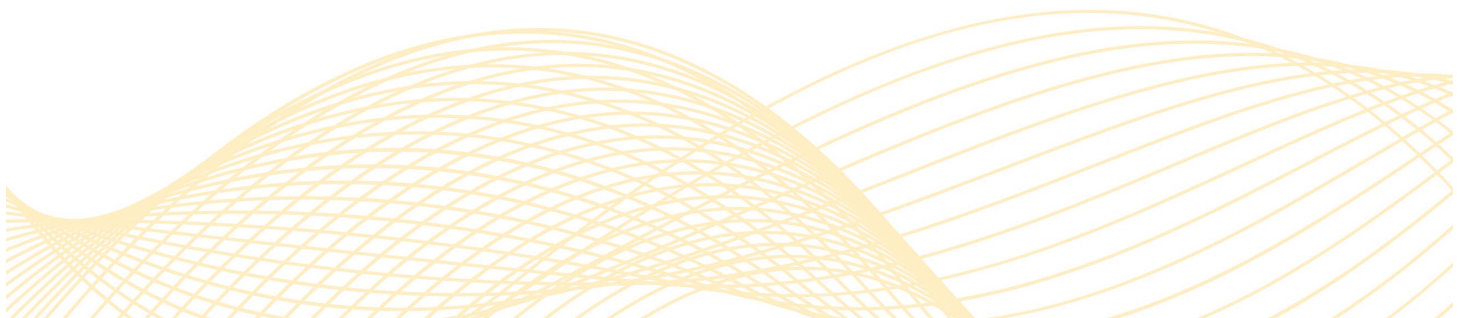
The exercise of the right to data portability shall be without prejudice to the right to erasure, i.e. Article 17.

Your right to data portability shall not adversely affect the rights and freedoms of others.

INFORMATION SECURITY

It is all kept safe and secure. We take appropriate security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data.

We restrict access to your personally identifying information to ASEPT employees who need to know that information in order to fulfill a request from you or supply our services.



LINKS

The external sites linked to/from the ASEPT website (www.asept.com) are developed by people over whom ASEPT exercises no control. These other sites may collect data or solicit personal information.

CHANGES TO THIS PRIVACY POLICY

Please note this Privacy Policy will change from time to time. We expect most such changes to be minor, but there may be changes that are more significant.

If you have any additional questions or concerns please feel free to [contact us](#) at any time. We're here to help!

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ASEPT International AB

info@asept.com

